

Landscaping Neglect Citation

Date: [Insert Date]

To: [Property Owner's Name]

Address: [Property Address]

Dear [Property Owner's Name],

We are writing to formally notify you of landscaping neglect on your property located at [Property Address]. This letter serves as a citation regarding the maintenance of your landscaping as required by [insert relevant local ordinance or regulation].

The following issues have been observed:

- Overgrown vegetation
- Unmaintained grass and weeds
- Dead plants and debris accumulation

We kindly request that you take the necessary actions to rectify these issues within [insert timeframe, e.g., 14 days]. Failure to address these concerns may result in further actions, including fines or additional penalties as permitted by local regulations.

If you have any questions or require clarification, please do not hesitate to contact our office at [insert contact information].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]