

# Landscaping Maintenance Request

**Date:** [Insert Date]

**To:** [Landscaping Service Company Name]

**Address:** [Company Address]

**From:** [Your Name]

**Address:** [Your Address]

**Contact Number:** [Your Contact Number]

Dear [Landscaping Service Company],

I am writing to request landscaping maintenance for my property located at [Your Property Address]. I would like to ensure that the following services are performed:

- Regular lawn mowing and edging
- Weeding of flower beds
- Trimming of shrubs and bushes
- Mulching and fertilization
- Cleaning of debris

Please let me know your availability to perform these tasks and any associated costs. I appreciate your attention to this matter and look forward to your prompt response.

Thank you.

Sincerely,

[Your Name]