

Dear [Candidate's Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for the time you invested during the interview process.

We appreciate your skills and qualifications, but after careful consideration, we regret to inform you that we have chosen to move forward with another candidate who more closely meets our current needs.

We encourage you to apply for future openings that align with your experience and interests. We were impressed with your background and believe you could be a strong candidate for another role.

Thank you once again for your interest in [Company Name]. We wish you success in your job search and future professional endeavors.

Sincerely,
[Your Name]
[Your Job Title]
[Company Name]