

Thank You for Your Application

Dear [Applicant's Name],

Thank you for your interest in the [Position Title] at [Company Name]. We appreciate the time and effort you put into your application and interview process.

We regret to inform you that we have chosen to move forward with another candidate whose qualifications more closely match our needs at this time. This decision was not easy, given the strong pool of applicants we had.

We encourage you to apply for future openings that align with your skills and experience, as we would welcome the opportunity to consider your application again.

Thank you once again for your interest in [Company Name]. We wish you all the best in your job search and future professional endeavors.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]