

Dear [Candidate's Name],

Thank you for your interest in the [Position Title] role at [Company Name]. We appreciate the time and effort you put into the interview process.

We wanted to inform you that the decision regarding your application has been delayed. We are currently in the process of finalizing our evaluations and will provide an update as soon as possible.

We understand that waiting can be difficult, and we appreciate your patience during this time. We anticipate that we will have a decision by [Expected Date].

If you have any questions in the meantime, please feel free to reach out.

Thank you once again for your interest in [Company Name].

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]