

# Volunteer Hours Solicitation

Date: [Insert Date]

Dear [Volunteer Name],

I hope this message finds you well. We are reaching out to express our gratitude for your previous contributions to [Organization Name]. Your efforts have made a significant impact on our mission.

As we continue to serve our community, we are in need of dedicated volunteers like yourself. We would like to invite you to contribute [number of hours] of your time over the upcoming weeks to help with [specific task or project]. Your support is invaluable to us.

If you are available to volunteer, please let us know by [insert deadline]. We can offer flexible scheduling to accommodate your availability.

Thank you for considering this opportunity to make a difference. We look forward to hearing from you soon!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]