

# Hiring Pause Notification

Dear Team,

We want to inform you that, effective immediately, we are implementing a temporary pause on hiring across all departments. This decision has been made to reassess our current staffing needs and strategic direction.

During this period, no new positions will be filled, and all ongoing recruitment efforts will be halted. We understand that this may raise questions, and we encourage open communication about any concerns you may have.

Thank you for your understanding and continued commitment to our team.

Sincerely,  
[Your Name]  
[Your Position]