Official Candidate Withdrawal Acknowledgment

Date: [Insert Date]

[Recipient's Name] [Recipient's Title] [Organization Name] [Organization Address] [City, State, Zip Code]

Dear [Recipient's Name],

We hereby acknowledge the receipt of your letter dated [Insert Date], in which you notified us of your decision to withdraw your candidacy for the [Position Title] in the [Election Name/Organization Name].

Your withdrawal has been processed, and you will no longer be listed as a candidate for the upcoming election. We appreciate your involvement and wish you the best in your future endeavors.

If you have any questions or require further assistance, please feel free to contact us.

Thank you.

Sincerely,

[Your Name]
[Your Title]
[Organization Name]
[Contact Information]