

Candidate Withdrawal Notice

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name or Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Employer's Name or Hiring Manager's Name],

I am writing to formally withdraw my application for the [Job Title] position at [Company Name], which I applied for on [Application Date]. After careful consideration, I have decided to pursue other opportunities that align more closely with my career goals.

I appreciate the time and effort you and your team have invested in reviewing my application. I wish [Company Name] continued success in finding the right candidate for this position.

Thank you for your understanding.

Sincerely,

[Your Name]