

Reference Letter for [Student's Name]

Date: [Insert Date]

To Whom It May Concern,

I am writing to recommend [Student's Name] for a co-op position at [Company Name]. As [his/her/their] professor in the [Department Name] at [University Name], I have had the pleasure of watching [him/her/them] excel in [his/her/their] studies and take on challenging projects.

[Student's Name] has demonstrated exceptional skills in [specific skills or areas, e.g., problem-solving, teamwork, technical abilities], and [he/she/they] consistently shows a strong commitment to [his/her/their] work and a passion for engineering.

During [his/her/their] time in my class, [he/she/they] [describe a specific project or accomplishment that highlights the student's abilities]. This experience showcased not only [his/her/their] technical skills but also [his/her/their] ability to work collaboratively with peers and think critically under pressure.

I have no doubt that [Student's Name] will bring the same dedication and innovation to your organization as [he/she/they] has shown here at [University Name]. I highly recommend [him/her/them] for the co-op position and believe [he/she/they] will be a valuable asset to your team.

Please feel free to contact me at [Your Email] or [Your Phone Number] if you require any additional information.

Sincerely,

[Your Name]
[Your Title]
[Department Name]
[University Name]