

Notification of Recruitment Process Delay

Dear [Candidate's Name],

We hope this message finds you well. We would like to inform you that there has been a delay in the recruitment process for the position of [Job Title] at [Company Name].

This delay is due to [brief explanation of the reason, e.g., unexpected circumstances, internal review]. We understand that waiting can be challenging, and we truly appreciate your patience during this time.

We are doing our best to resolve the situation as quickly as possible and will keep you updated on the progress. We expect to have more information by [estimated date].

Thank you for your understanding, and please feel free to reach out if you have any questions or concerns.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]