

Postponement of Hiring Process Notification

Dear [Candidate's Name],

Thank you for your interest in the [Job Title] position at [Company Name]. We appreciate the time and effort you invested in the interview process.

We would like to inform you that we are temporarily postponing the hiring process due to [brief reason, e.g., internal review, budget constraints]. We expect to resume the process by [estimated timeframe].

We value your application and will keep you updated on any changes regarding your status. Thank you for your understanding and patience during this time.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]