

# Notification of Recruitment Process Holdup

Dear [Candidate's Name],

We hope this message finds you well. We are writing to inform you that there has been a temporary holdup in the recruitment process for the [Job Title] position at [Company Name].

Due to [brief reason for the holdup, e.g., unforeseen circumstances, internal review, etc.], we need to pause the current selection process. We understand that this may be disappointing, and we sincerely apologize for any inconvenience this may cause.

Please be assured that we are working diligently to resume the recruitment activities as soon as possible. We appreciate your patience and understanding during this time.

We will keep you updated on any developments and will reach out once we are able to proceed further with your application.

Thank you for your interest in joining [Company Name]. If you have any questions, please feel free to reach out to us at [contact information].

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]