

Announcement: Extended Recruitment Timeline

Dear [Team/Department],

We hope this message finds you well. We are writing to inform you that the recruitment timeline for the [Position Title] has been extended. This decision was made to ensure that we attract a diverse pool of qualified candidates.

The new timeline for the recruitment process is as follows:

- Application Deadline: [New Date]
- Interview Period: [New Date Range]
- Final Decision: [New Date]

We appreciate your understanding and support during this process. Should you have any questions, please do not hesitate to reach out.

Best regards,

[Your Name]
[Your Position]
[Your Company]