

# Invitation to Recruitment Workshop

Dear [Candidate's Name],

We are pleased to invite you to participate in our upcoming recruitment workshop scheduled for [Date] at [Location]. This workshop aims to enhance your skills and understanding of the recruitment process while connecting you with potential employers.

Please confirm your attendance by [RSVP Date]. Details of the workshop are as follows:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Location:** [Location]
- **Agenda:**
  - Introduction to the Recruitment Process
  - Resume Building Tips
  - Interview Techniques
  - Networking Opportunities

We look forward to seeing you there!

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]