

Internship Completion Acknowledgment

Date: [Insert Date]

To Whom It May Concern,

This letter is to acknowledge that **[Intern's Name]** has successfully completed their internship at **[Company's Name]** from **[Start Date]** to **[End Date]**. During this period, **[Intern's Name]** has demonstrated a high level of professionalism and dedication in their assigned tasks and responsibilities.

We appreciate their contributions to our team, particularly in **[specific contributions or projects]**. Their positive attitude and willingness to learn have made a significant impact on our organization.

We wish **[Intern's Name]** all the best in their future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Company's Name]

[Contact Information]