

Farewell Letter

Dear Team,

As I prepare to leave my position at [Company Name], I wanted to take a moment to reflect on my time spent here and express my gratitude towards all of you.

I have enjoyed working alongside such a talented and dedicated group of individuals. Together, we have achieved [mention any specific accomplishments or projects] and created lasting memories.

Thank you for your support, camaraderie, and for making my time here enjoyable. I will truly miss each one of you.

Please keep in touch! You can reach me at [personal email] or [phone number].

Wishing you all the best in your future endeavors!

Sincerely,

[Your Name]