

Dear [Candidate's Name],

We hope this message finds you well. We wanted to provide you with an update regarding your application for the [Job Title] position at [Company Name].

We appreciate your patience throughout the hiring process, and we wanted to let you know that we are currently in the final stages of reviewing applications. We anticipate making a decision by [specific date].

If you have any questions in the meantime, please feel free to reach out. Thank you once again for your interest in joining our team.

Best regards,

[Your Name]
[Your Job Title]
[Company Name]
[Email Address]
[Phone Number]