

Dear [Candidate's Name],

Thank you for taking the time to interview for the [Position Title] position with us. We appreciate your interest in our company and the skills you bring to the table.

We enjoyed our conversation and learning more about your background and experiences. Your qualifications and insights are impressive, and we are currently in the process of reviewing all candidates.

If you have any questions in the meantime, please feel free to reach out. We will keep you updated on the progress of your application.

Thank you once again for your time and interest in joining our team.

Sincerely,  
[Your Name]  
[Your Job Title]  
[Company Name]  
[Contact Information]