

Request for Reference

Dear [Former Employer's Name],

I hope this message finds you well. I am writing to request a reference from you as I apply for a new position at [Company Name]. I thoroughly enjoyed my time working at [Your Former Company] and learned a great deal under your guidance.

If you feel comfortable providing a reference, I would greatly appreciate it. I believe your insight into my skills and work ethic would be invaluable to my application.

Please let me know if you need any further information or if there are specific areas you would like me to highlight in my application. Thank you for considering my request.

Warm regards,

[Your Name]

[Your LinkedIn Profile or Contact Information]