

Invitation to Participate in the Employee Referral Program

Dear [Employee's Name],

We are excited to announce an opportunity for you to participate in our Employee Referral Program, specifically aimed at sourcing management candidates who can drive our organization's success.

As a valued member of our team, your insights and connections are crucial in helping us find talented individuals who exemplify our values and culture. We encourage you to refer candidates who meet the following criteria:

- Proven leadership experience in [specific field/industry]
- Strong strategic thinking and problem-solving skills
- Ability to drive results and lead teams effectively

For each successful referral who joins our team, you will receive [details of incentive or reward].

Please submit your referrals by [deadline] through the [referral submission process/link]. If you have any questions, feel free to reach out to [contact person's name and email].

Thank you for your continued support in making our team stronger.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]