

Invitation to Participate in Our Employee Referral Program for Interns!

Dear [Employee's Name],

We are excited to announce the launch of our Employee Referral Program aimed at bringing in talented interns to join our team!

Your recommendation matters, and we believe that the best candidates often come through personal referrals. If you know of any promising individuals who would be a great fit for our internship program, we would love to hear from you!

Program Details:

- **Eligibility:** All interns must be enrolled in a college or university.
- **Referral Bonus:** Successful referrals could earn you a bonus of [insert bonus amount].
- **Submission Deadline:** Please submit your referrals by [insert deadline date].

To refer a candidate, simply reply to this email with the candidate's resume and a brief statement about why you believe they would be a great fit.

Thank you for helping us bring in talented interns to our company!

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]