

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to formally request a re-evaluation of my application for the [Job Title] position at [Company Name], submitted on [Date of Application]. I appreciate the time and effort taken by your team to review my application and I respect your decision; however, I believe that my skills and experiences may align well with your expectations.

[Briefly highlight your relevant skills, qualifications, or experiences that were perhaps overlooked. Mention why you would be a valuable asset to the team.]

I am genuinely enthusiastic about the opportunity to contribute to [Company Name], and I would greatly appreciate any feedback you may provide regarding my candidacy. Please let me know if there are any further materials I can provide to support my request.

Thank you for considering my request. I look forward to your response.

Sincerely,
[Your Name]