

Job Application Reconsideration Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to respectfully request a reconsideration of my recent job application for the [Job Title] position at [Company Name]. I understand that my application was not selected for an interview, but I would like to take this opportunity to express my continued interest in the role.

Since submitting my application on [Date of Application], I have [mention any new qualifications, experiences or insights that may strengthen your candidacy]. I believe that my skills in [mention relevant skills or experiences] make me a suitable candidate for this position and would enable me to contribute effectively to your team.

I sincerely appreciate the time you and your team dedicate to reviewing applications, and I would be grateful if you could take another look at my qualifications. I am very enthusiastic about the prospect of joining [Company Name] and contributing to [specific goals or values of the company].

Thank you for considering my request. I look forward to the possibility of discussing my application further.

Warm regards,

[Your Name]