

Application Rejection Letter

Date: [Insert Date]

[Applicant's Name]

[Applicant's Address]

[City, State, Zip Code]

Dear [Applicant's Name],

Thank you for your application for the [Position Title] at [Company Name]. We appreciate the time and effort you invested in the application process and your interest in joining our team.

After careful consideration, we regret to inform you that we have decided to pursue other candidates for this position. This decision was not easy, as we received applications from many qualified individuals.

We encourage you to apply for future openings that match your skills and qualifications. We wish you the best of luck in your job search.

Thank you once again for your interest in [Company Name].

Sincerely,

[Your Name]

[Your Title]

[Company Name]