

Job Position Refusal Letter

Dear [Hiring Manager's Name],

I hope this message finds you well. I would like to express my sincere gratitude for the opportunity to interview for the [Job Title] position at [Company Name]. It was a pleasure to meet you and learn more about the innovative work being done at your organization.

After careful consideration, I have decided to decline the offer for the position. This was not an easy decision as I hold [Company Name] in high regard and was truly impressed by the team's vision and culture.

Thank you once again for your kindness and encouragement throughout the interview process. I hope to keep in touch, as I would love the opportunity to collaborate in the future.

Wishing you and the team continued success.

Best regards,

[Your Name]

[Your Contact Information]