

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient Name]
[Recipient Position]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to wholeheartedly recommend [Instructor's Name] for the position of Special Needs Instructor at [Institution/Organization Name]. I have had the pleasure of working alongside [Instructor's Name] for [duration] at [Your Organization], and I have been continually impressed by their dedication and innovative teaching methods tailored for students with diverse learning needs.

[Instructor's Name] employs a range of individualized teaching strategies that foster an engaging and supportive learning environment. They adeptly adjust lesson plans to accommodate varying abilities, ensuring that each student can achieve their personal best. For instance, [provide a specific example of a teaching strategy used, such as using visual aids, hands-on activities, or assistive technology]. This approach has led to significant improvements in student participation and comprehension.

Additionally, [Instructor's Name] consistently collaborates with parents and specialists to develop customized educational plans. Their ability to communicate effectively and empathetically has made a positive impact on both students and their families. [Share another example of how this collaboration has benefited students, if applicable.]

In conclusion, [Instructor's Name] is an exceptional educator whose commitment to individualized strategies is evident in their students' progress. I am confident that their innovative approach and passion for teaching will make them a valuable asset to your team.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Sincerely,

[Your Name]

[Your Position]