

Dear [Candidate's Name],

Thank you for reaching out regarding your interview scheduled on [Original Date]. We understand that circumstances can change, and we appreciate your request to reschedule.

We would like to confirm that your interview has been rescheduled to [New Date] at [New Time]. Please let us know if this timing works for you.

If you have any further questions or need additional assistance, feel free to contact us.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]