

Dear [Candidate Name],

Thank you for taking the time to interview for the [Job Title] position at [Company Name]. We appreciate your interest in joining our team and the effort you put into the application process.

After careful consideration, we regret to inform you that we will not be moving forward with your application. This decision was not easy, as we received applications from many qualified candidates. We encourage you to apply for future openings that match your skills and experience.

We wish you all the best in your job search and your future professional endeavors.

Sincerely,
[Your Name]
[Your Job Title]
[Company Name]
[Contact Information]