

Job Position Withdrawal Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to formally withdraw my application for the [Job Title] position at [Company Name] that I recently interviewed for.

After careful consideration, I have decided to pursue a different direction for my professional growth that aligns more closely with my long-term career goals.

I truly appreciate the time and effort you and your team have invested in the selection process. I respect the opportunity to learn more about [Company Name] and the exciting projects you are undertaking.

Thank you once again for your understanding, and I hope to cross paths in the future. I wish you and your team continued success.

Sincerely,

[Your Name]