

Dear [Candidate's Name],

Thank you for your interest in the [Position Title] at [Company Name]. We appreciate the time and effort you put into your application and the interview process.

We regret to inform you that we will not be moving forward with your application for this position. After careful consideration, we have decided to pursue candidates whose qualifications and experience more closely match our requirements for the role.

We encourage you to apply for future openings that match your skills and experiences. We wish you the best in your job search and future endeavors.

Thank you once again for your interest in [Company Name].

Sincerely,
[Your Name]
[Your Job Title]
[Company Name]
[Contact Information]