

Talent Assessment Inquiry

Dear [Candidate's Name],

We hope this message finds you well. We are reaching out to inform you that you have been selected for a talent assessment as part of our hiring process for the [Job Title] position at [Company Name].

This assessment aims to evaluate your skills and fit for the role. We appreciate your enthusiasm and interest in joining our team.

Please let us know your availability for the assessment by [Response Deadline Date]. We will provide further details regarding the format and duration once we confirm a suitable time.

Thank you for your time, and we look forward to your prompt response.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]