

Skill Examination Request

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

Company: [Company Name]

Address: [Company Address]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am writing to formally request a skill examination for the [Position Title] position at [Company Name].

After reviewing the job description and aligning it with my skills and experiences, I am eager to demonstrate my qualifications and how I can contribute to your team. I believe that a skill examination would allow both of us to assess my compatibility with the position.

Please let me know the possible dates and times for this examination. I am flexible and willing to accommodate your schedule.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your LinkedIn Profile or Website, if applicable]