

# Referral Request for Internship

Professor [Professor's Name]

[Department Name]

[University Name]

[University Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear Professor [Professor's Last Name],

I hope this message finds you well. I am writing to request your support in providing a referral for an internship position that I am applying for at [Company/Organization Name]. As you are aware, I am currently a [Your Year, e.g., junior] majoring in [Your Major] and have greatly enjoyed the course [Course Name] you taught last semester.

The internship focuses on [brief description of the internship role and its relevance], and I believe that my skills and experiences align well with the requirements of the position. A referral from you would not only enhance my application but also provide valuable insight into my capabilities as a student and aspiring professional.

If you agree, I would be happy to provide you with any additional information or materials you might need to assist with my application. I appreciate your consideration of my request and look forward to your positive response.

Thank you very much for your support!

Sincerely,

[Your Name]

[Your Student ID]

[Your Email Address]

[Your Phone Number]