

Employee Relocation Offer

Date: [Insert Date]

[Employee's Name]

[Employee's Address]

[City, State, Zip Code]

Dear [Employee's Name],

We are pleased to offer you the opportunity to relocate to [New Location] for the upcoming seasonal work period with [Company Name]. Your contributions have been invaluable to our team, and we believe this relocation will provide you with both personal and professional growth.

Relocation Details:

- **Position:** [Job Title]
- **Start Date:** [Start Date]
- **Duration:** [Duration of Work/Season]

Relocation Package:

- Reimbursement for moving expenses up to [Amount]
- Temporary housing assistance for [Duration]
- Travel expenses covered for relocation

Please let us know your acceptance of this offer by [Response Deadline Date]. If you have any questions or require further details, feel free to reach out.

We are excited to have you join us in [New Location] and look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]