Remote Interview Invitation

Dear [Candidate's Name],

We are pleased to inform you that you have been selected for a remote interview for the [Job Title] position at [Company Name].

Details of the interview are as follows:

• **Date:** [Interview Date]

Time: [Interview Time] [Time Zone]Platform: [Zoom/Google Meet/etc.]

• **Link:** [Meeting Link]

Please confirm your availability for the scheduled time. If you have any questions or need to reschedule, feel free to reach out.

We look forward to speaking with you soon!

Best regards,

[Your Name]
[Your Job Title]
[Company Name]
[Contact Information]