

Dear [Candidate's Name],

We are pleased to invite you for an interview for the position of [Job Title] at [Company Name]. Your skills and experiences are impressive, and we look forward to discussing them further.

Please find the details of the interview below:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Company Address or Virtual Meeting Link]
- **Interview Format:** [In-person/Phone/Video]

Kindly confirm your availability for the scheduled date and time. If you have any questions, feel free to reach out.

We look forward to meeting you!

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]