

# Seating Layout for Upcoming Event

Dear Participants,

We are excited to welcome you to the [Event Name] on [Event Date] at [Event Location]. To ensure a smooth experience, please find below the seating layout for the event:

## Seating Arrangement

Table Number	Participant Name
Table 1	[Participant Name 1]
Table 1	[Participant Name 2]
Table 2	[Participant Name 3]
Table 2	[Participant Name 4]

If you have any questions regarding your seating, please do not hesitate to reach out to us.

Looking forward to seeing you there!

Best Regards,  
[Your Name]  
[Your Position]  
[Your Organization]