

Event Guest Seating Details

Dear [Guest's Name],

We are excited to welcome you to [Event Name] on [Event Date] at [Event Venue]. Below are your seating details:

Your Seating Information

- **Table Number:** [Table Number]
- **Seat Number:** [Seat Number]
- **Event Start Time:** [Start Time]

If you have any questions or need further assistance, please feel free to reach out.

Looking forward to celebrating with you!

Best regards,
[Your Name]
[Your Position]
[Organization Name]
[Contact Information]