

Invitation to Participate as a Panelist

Dear [Panelist's Name],

We are pleased to invite you to participate as a panelist for our upcoming Q&A session on [Date] at [Time]. The event will take place at [Location/Platform]. The theme of the discussion will be [Theme/Topic].

Your expertise and insights would greatly enrich the conversation, and we would be honored to have you join us. The session aims to bring together thought leaders to discuss [Brief Description of the Topic].

Please let us know your availability for this event by [RSVP Deadline]. If you have any questions, feel free to reach out.

Thank you for considering this opportunity. We look forward to your positive response.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]