Letter of Suggestion for Board Selection

Date: [Insert Date]

[Your Name]
[Your Address] [City, State, Zip Code]
[Email Address] [Phone Number]
[Board Chair's Name]
[Non-Profit Organization's Name] [Organization's Address] [City, State, Zip Code]
Dear [Board Chair's Name],
I hope this message finds you well. I am writing to suggest candidates for consideration for the upcoming board vacancies at [Non-Profit Organization's Name]. I believe their unique skills and experiences will greatly contribute to our mission.
1. [Candidate's Name] - [Brief Background and Qualifications]
2. [Candidate's Name] - [Brief Background and Qualifications]
3. [Candidate's Name] - [Brief Background and Qualifications]
These individuals exhibit a strong commitment to our cause and possess the expertise needed to advance our objectives.
Thank you for considering my suggestions. I believe that with the right board members, [Non-Profit Organization's Name] will continue to thrive and make a significant impact in our community.
Sincerely,
[Your Name]