Press Partnership Proposal

[Your Contact Information]

Date: [Insert Date]
To: [Recipient's Name]
[Recipient's Title]
[Recipient's Organization]
[Recipient's Address]
Dear [Recipient's Name],
We are excited to announce our upcoming community event, [Event Name], scheduled for [Event Date] at [Event Venue]. This event aims to [briefly describe the purpose of the event and its importance to the community].
We believe that partnering with [Recipient's Organization] will not only enhance the event but also provide valuable exposure for your organization. As a leader in our community, your support and participation would greatly contribute to the success of [Event Name].
Partnership Opportunities
 Co-branded promotional materials Social media mentions and press releases On-site presence with a booth or display Featured sponsorship opportunities
We would love the opportunity to discuss this partnership in more detail and explore how we can mutually benefit from this collaboration. Please let us know your availability for a meeting or call in the coming weeks.
Thank you for considering our proposal. We look forward to the possibility of working together to make [Event Name] a memorable and impactful event for our community.
Sincerely,
[Your Name]
[Your Title]