

Letter of Appeal for Reconsideration of Event Approval

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Local Authority's Name]
[Local Authority's Address]
[City, State, Zip Code]

Dear [Local Authority's Name],

I am writing to formally appeal the decision made on [date of decision] regarding the approval of our event, [Event Name], scheduled for [Event Date] at [Event Location]. We were disappointed to learn that our application was not approved, and we would like to request a reconsideration of this decision.

We believe that our event aligns with the values and goals of the community by [briefly explain the purpose and benefits of the event]. Additionally, we have taken steps to address concerns raised during the initial review, including [list any modifications or additional measures taken to ensure compliance with local regulations].

We kindly ask for the opportunity to discuss this matter further and provide any additional information that may support our case. Please let us know if there are specific criteria or concerns we should address to facilitate the reconsideration process.

Thank you for your attention to this matter. We are hopeful for a positive resolution and look forward to your response.

Sincerely,

[Your Name]

[Your Position/Organization, if applicable]