

# Event Partnership Endorsement Confirmation

Date: [Insert Date]

[Partner Organization Name]

[Partner Organization Address]

[City, State, Zip Code]

Dear [Partner Name],

We are pleased to confirm our partnership for the upcoming [Event Name], scheduled to take place on [Event Date]. This collaboration aims to [briefly describe the purpose of the partnership].

As discussed, [insert specific details of the partnership agreement, including roles, responsibilities, and any financial commitments]. We believe that this partnership will greatly enhance the event experience for all participants and attendees.

Please sign below to indicate your agreement and endorsement of this partnership. We look forward to working together to make [Event Name] a success.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]

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Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_