

# Safety Protocols for Sporting Events

Date: [Insert Date]

To: [Insert Recipient's Name]

From: [Insert Your Name/Organization]

Subject: Safety Protocols for Upcoming Sporting Events

Dear [Recipient's Name],

As we prepare for the upcoming sporting events, we want to ensure the safety and well-being of all participants, officials, and spectators. Below are the protocols we will implement:

- All attendees must undergo temperature checks upon arrival.
- Social distancing must be maintained in seating areas and queues.
- Face masks are required for all attendees unless eating or drinking.
- Hand sanitizing stations will be available throughout the venue.
- High-touch areas will be regularly disinfected.
- In case of illness, please report to [Insert Contact Person/Number].

We appreciate your cooperation in adhering to these protocols. Together, we can ensure a safe and enjoyable event for everyone involved.

Thank you for your attention to these important matters.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]