

Partnership Proposal for Event Guidebook

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to propose a partnership opportunity between [Your Organization] and [Recipient Organization] regarding the upcoming event guidebook for [Event Name]. This guidebook will serve as a comprehensive resource for attendees, highlighting key speakers, schedules, and sponsors.

We believe that partnering with [Recipient Organization] will not only enhance the guidebook but also provide valuable exposure for your brand to our diverse audience. By featuring your logo and a dedicated section in the guidebook, you can reach potential customers and increase your visibility.

We envision contributing [specific contribution] in exchange for your support, enabling us to create a top-notch guidebook while maximizing your organization's promotional efforts.

We would love the opportunity to discuss this proposal further and explore how we can work together for mutual benefit. Please feel free to reach out to me at your earliest convenience.

Thank you for considering this partnership. We look forward to the possibility of collaborating with [Recipient Organization].

Sincerely,

[Your Name]

[Your Position]

[Your Organization]