

# Matching Gifts Letter for Local Event Donations

Date: [Insert Date]

Dear [Donor's Name],

We hope this message finds you well! As you know, our upcoming event, [Event Name], is just around the corner on [Event Date], and we are excited to bring together our community for a wonderful cause.

Your generous donation of [insert donation amount or item] has already made a significant impact, and we are incredibly grateful for your support. We wanted to remind you about the opportunity to double your contribution through your employer's matching gift program. Many companies participate in matching gift initiatives that can amplify your charitable donations. This is a fantastic way to maximize the impact of your gift!

To see if your company participates, please visit [Insert Link to Matching Gift Search Tool] or check with your HR department. The process is usually simple:

- Complete the matching gift form provided by your employer.
- Submit it along with your donation receipt.
- Watch as your gift is matched to support our cause!

Thank you once again for your generous support and for considering a matching gift. Together, we can make a meaningful difference in our community.

Warm regards,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]