

# You're Invited!

Dear [Alumnus Name],

We are excited to invite you to our upcoming Alumni Gathering!

**Date:** [Date]

**Time:** [Time]

**Location:** [Venue Name, Address]

This is a great opportunity to reconnect with old friends, network with fellow alumni, and share your experiences since graduation.

Please RSVP by [RSVP Date] to ensure your spot at this wonderful event.

We look forward to seeing you there!

Best regards,

[Your Name]

[Your Title/Role]

[Your Institution]