

Hotel Booking Confirmation

Dear [Guest Name],

We are pleased to confirm your hotel booking for the upcoming conference.

Booking Details

- **Hotel Name:** [Hotel Name]
- **Check-in Date:** [Check-in Date]
- **Check-out Date:** [Check-out Date]
- **Room Type:** [Room Type]
- **Reservation Number:** [Reservation Number]

Conference Details

- **Conference Name:** [Conference Name]
- **Date:** [Conference Date]
- **Venue:** [Conference Venue]

If you have any questions or need further assistance, please do not hesitate to contact us.

We look forward to welcoming you!

Best Regards,
[Your Name]
[Hotel Name]
[Contact Information]