

Event Shuttle Service Confirmation

Dear [Client Name],

Thank you for choosing our shuttle service for your upcoming event. We are pleased to confirm your reservation as follows:

Event Details:

Event Name: [Event Name]

Date: [Event Date]

Pickup Location: [Pickup Location]

Drop-off Location: [Drop-off Location]

Pickup Time: [Pickup Time]

Number of Passengers: [Number of Passengers]

Vehicle Details:

Vehicle Type: [Vehicle Type]

Driver Name: [Driver Name]

Contact Number: [Driver Contact Number]

If you have any questions or need to make changes to your reservation, please do not hesitate to contact us at [Contact Information].

We look forward to serving you and your guests!

Sincerely,

[Your Company Name]

[Your Contact Information]